

Town of Dover
Board of Health, May 10, 2010

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:00 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

President Marie Hoffman called roll.

ROLL CALL

PRESENT: Marie Hoffman, Darlene Kasko, Irene Hansen,
Constance Sibona-Foster, Judith Rugg,
Christopher Chapman

ABSENT: Sandra Scarneo, Donna Cook

ALSO PRESENT: Jack Delaney, Alderman
Donald Costanzo, Health Officer

President Marie Hoffman changed the normal order of business by first recognizing Alderman Carolyn Blackman who was present to receive an award.

President Marie Hoffman presented Carolyn Blackman with a plaque thanking her for her years of service on the Board of Health and to the Dover community. Carolyn Blackman served as a member of the Board of Health for six years and for one year as Liaison to Board of Aldermen. Her contributions to the Board of Health were greatly appreciated.

Following the presentation, the normal order of business was resumed.

A motion to accept the minutes from the April 2010 regular meeting of the Board of Health was made by Connie Foster, and duly seconded by Irene Hansen.

ALL AYES; NO NAYS

CORRESPONDENCE:

1. Letter from Jean Peters to the HO dated April 2010; re: thank you for help with school project.

2. Letter from GlaxoSmithKline to the Dover Health Department dated 4/22/10; re: pharmaceutical reporting requirements.
3. Letter from the NJDHSS to the HO dated May 2010; re: PHPF revised budget notification.

President Marie Hoffman asked if there was any significant correspondence. The HO briefly mentioned correspondence from the State regarding the letter from the NJDHSS reaffirming the elimination of PHPF effective July 1st.

Connie Foster referenced the thank you letter from Jean Peters and commented on the positive aspects of being able to help a Dover college student.

OLD BUSINESS:

President Marie Hoffman recognized Carolyn Blackman, former member of the Board of Health, who was present with a plaque recognizing six (6) years of service on the Board and one (1) year service as liaison to the Board of Aldermen. The board thanked Ms. Blackman for community service.

Copies of the monthly report for April 2010 were distributed to the board for review.

The HO reported to the Board that H1N1 vaccinations are still being offered. Although no one is requesting a vaccination, they will continue through the grant period ending June 30th. Currently there is no influenza in the region reported by the State.

The Dover Health Department purchased a laboratory grade, Helrick vaccine refrigerator with the H1N1 grant. The refrigerator meets strict temperature maintenance standards for the storage of vaccine.

At last month's meeting board member, Judy Rugg, mentioned a nearby pit bull that is capable of jumping its fence. The HO sent a notice to the dog owner and gave a copy to Ms. Rugg.

Connie Foster raised the subject of dog licensing and penalties for not licensing your dog under a newly amended ordinance. Ms. Foster felt that licensing penalty fees should be retroactive; not just for the current year.

Dog licensing requirements and penalties were further discussed, particularly on the aspect of public notification and how to best inform residents. Connie Foster suggested a press release in local weekly newspapers. If an article is published, enlarge it and put it on display it in English and Spanish at the customer counter.

Regarding the recently amended penalty for keeping an unlicensed dog, Alderman Jack Delaney suggested evaluating the amended ordinance after several months to determine its effectiveness.

As noted last month, animal control activities increase during the outdoor season. April 15th started the State's bird testing program for West Nile Virus. If a well preserved, dead crow is found and the specimen meets testing standards, the State will accept the specimen. A courier picks up specimens from Morristown Memorial Hospital on Tuesdays and Fridays.

The HO mentioned the collapsed septic system at 342 W. Clinton Street explaining that as rare as this type of event occurs, it highlights the fact that many homes in Dover have old cesspools and septics that were abandoned when connected to the sanitary sewer system.

On April 29th we did our first Bone Density Screening program. 22 persons registered for the screening. During the program the machine used to do the screening broke. Either another will be re-scheduled or money will be returned in the event the machine cannot be repaired.

NEW BUSINESS:

Upcoming programs:

May 15: Move It Morris Day, Loantaka Brook Reservation, Morris Twp.

Jun 5: Cholesterol Screening Program, Town Hall

Jun 19: Morris County Community Health Fair, Head Start, Dover

Jul 22: Skin Cancer Screening, St. Clare's Community Health Center

Sep 23: Stroke Screening, St. Clare's Community Health Center

Oct 21: Female Cancer Screening Program, St. Clare's Community Health Center

The HO asked the board for a resolution appointing him as the Registrar of Vital Statistics and Aracelis Orama as the Deputy Registrar. Because Ms. Orama's technical title is Clerk/Typist, a resolution is it is necessary that a resolution be made for The standard term is for a three year period.

Formal appointments are necessary so that persons performing these duties are recognized by the NJDHSS, Bureau of Vital Statistics.

A motion to appoint Donald Costanzo as Registrar of Vital Statistics and Aracelis Orama as Deputy Registrar of Vital Statistics was made by Marie Hoffman, and duly seconded by Darlene Kasko.

**ROLL CALL VOTE
ALL AYES; NO NAYS**

**THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO
WISHED TO DISCUSS ANY PARTICULAR ISSUE.**

Connie Foster raised the subject of homeless and shed some light on how complex the issue of homelessness is. Ms. Foster expressed an interest in finding out more about available services to the homeless and what agencies and organizations are commissioned to help the homeless population.

The HO will explore the issue for next month's meeting.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Marie Hoffman and seconded by Darlene Kasko.

ALL AYES; NO NAYS

MEETING ADJOURNED